

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY
OF LUFKIN, TEXAS HELD ON THE 3rd DAY OF NOVEMBER 2015.**

On the 3RD day of November, 2015, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown
Mark Hicks
Lynn Torres
Rocky Thigpen
Sarah Murray
Keith Wright
Steve Floyd
Bruce Green
Kara Atwood
Rodney Ivy
Duane Freeman
Belinda Southern
Dorothy Wilson
Steve Poskey
Mike Akridge
Jason Arnold
Dale Allred
Sid Munlin
Chuck Walker
Kent Havard
Tara Watkins

Mayor
Mayor Pro Tem
Councilmember, Ward No. 3
Councilmember, Ward No. 5
Councilmember, Ward No. 6
City Manager
Assistant City Manager
City Attorney
City Secretary
Human Resources Director
Assistant Fire Chief
Finance Director
Planning Director
Street Department Director
Parks & Recreation Director.
Water & Sewer Director
Inspection Services Director
Information Technology Director
Public Works Director
Solid Waste Director
LCVB Director

being present; and

Victor Travis
Robert Shankle

Councilmember, Ward No. 1
Councilmember, Ward No. 2

being absent when the following business was transacted.

1. The meeting was opened with prayer by Pastor David Briggs of Abundant Life United Methodist Church.
2. Mayor Bob Brown welcomed visitors present and requested those present from Leadership Lufkin and Angelina College introduce themselves.
3. **MINUTES OF THE COUNCIL REGULAR COUNCIL MEETING HELD
OCTOBER 20, 2015 - APPROVED**

Councilmember Lynn Torres moved to approve the minutes of the meetings as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

4. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING
THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY GRANTING
A SPECIAL USE PERMIT FOR A SHELTERED CARE FACILITY IN A
“COMMERCIAL” ZONING DISTRICT AND AMENDING THE FUTURE LAND
USE MAP TO “MIXED USE” FOR PROPERTY ADDRESSED AS 203 SOUTH
JOHN REDDITT DRIVE – APPROVED**

City Manager Wright stated that the next two (2) items; No. 4 and No. 5 were Second Readings and he would give a brief description of both items unless City Council had specific questions. City Manager Wright stated the applicant had requested a Special Use Permit for property located at 203 South John Redditt Drive for a sheltered care facility. City Manager Wright stated the purpose of the request was to construct a single story assisted living and memory care facility at the site. City Manager Wright concluded that Staff recommended City Council conduct the Public Hearing and approve the Ordinance granting the Special Use Permit for 203 South John Redditt Drive. Councilmember Rocky

Thigpen questioned how often the aerial maps were updated. City Manager Wright stated that they were updated periodically, the last being 2014.

Mayor Brown opened the Public Hearing at 5:04 p.m. There was no one present who wished to speak on the item.

Councilmember Lynn Torres moved to approve the Second Reading of an Ordinance granting the Special Use Permit for property known as 203 South John Redditt Drive. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

5. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY GRANTING A SPECIAL USE PERMIT FOR A CRAFT DISTILLERY WITHIN A "CENTRAL BUSINESS" ZONING DISTRICT FOR PROPERTY ADDRESSED AS 113 A WEST SHEPHERD AVENUE – APPROVED**

City Manager Wright stated that the owner had applied for a Special Use Permit in order to operate a craft distillery at property located at 113 A West Shepherd Avenue. City Manager Wright stated these operations have become increasingly supported after the change in State law. City Manager Wright stated that the Planning and Zoning Commission unanimously approved the request and concluded that Staff recommended approval.

Mayor Brown opened the Public Hearing at 5:07 p.m. There was no one present to speak on the item.

Councilmember Sarah Murray moved to approve an Ordinance granting a Special Use Permit for a craft distillery at 113 A West Shepherd Avenue. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

6. **PUBLIC HEARING AND RENEWAL/GRANTING AMERICARE EMS, LLC A CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY FOR NON-EMERGENCY AMBULANCE SERVICE IN THE CITY OF LUFKIN – APPROVED**

City Manager Wright stated that included in the packet was an extensive application and a memorandum of recommendation from Fire Chief Ted Lovett supporting the approval of the issuance of the Certificate to the applicant Americare EMS, LLC. City Manager Wright continued that the Lufkin Fire Department provided emergency ambulance services in the City of Lufkin and Angelina County. City Manager Wright furthered that City of Lufkin Ordinance No. 2716 regulated these services in the City and restricted emergency ambulance service to the Lufkin Fire Department and allowed for non-emergency ambulance service by private providers that are granted a Certificate of Public Convenience and Necessity after a Public Hearing is held. Americare EMS, LLC is the only service who has been granted this Certificate and recently notified the City of Lufkin of a change in ownership. City Manager Wright stated that even though Americare will still operate under the same name, the change in ownership necessitates the application for and issuance of a new Certificate per Ordinance No. 2716. City Manager Wright furthered that the application for renewal and application for the new ownership was included in the packet and reviewed the requirements per the Ordinance for City Council to approve the applications as presented. City Manager Wright concluded that Staff recommended City Council conduct the Public Hearing and consider approval of the Certificate of Public Convenience and Necessity for non-emergency ambulance service.

Mayor Brown opened the Public Hearing at 5:12 p.m. There being no one present to speak, Mayor Brown closed the Public Hearing and requested comments or questions from City Council.

Councilmember Lynn Torres moved to approve the renewal and issuance of the Certificate of Public Convenience and Necessity to Americare EMS, LLC for non-emergency ambulance service in the City of Lufkin. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

7. **ANNUAL INVESTMENT POLICY FOR THE CITY OF LUFKIN, THE LUFKIN ECONOMIC DEVELOPMENT CORPORATION AND THE LUFKIN CONVENTION AND VISITORS BUREAU – APPROVED**

City Manager Wright stated that annually the Investment Policy for the City of Lufkin, the Economic Development Corporation and the Lufkin Convention and Visitors Bureau must be adopted by City Council. City Manager Wright stated that there were minor changes to the document which were shown in red; however, no major changes had been made to the policy. City Manager Wright stated Staff recommended approval of the policy.

Councilmember Lynn Torres moved to approve the policy as presented. Councilmember Sarah Murray seconded the motion. A unanimous vote to approve was recorded.

8. **AGREEMENT BY AND BETWEEN THE CITY OF LUFKIN AND VALLEY VIEW CONSULTING, LLC - APPROVED**

City Manager Wright stated that for the past several years the City of Lufkin had used Valley View Financial Services for recommendations on investments. City Manager Wright furthered that Staff had been pleased with services and that Dick Long with Valley View had been the City's financial advisor for numerous years. City Manager Wright continued that the fee schedule would remain the same and Staff recommended approval of the agreement.

Councilmember Mark Hicks moved to approve the agreement as presented. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was recorded. Mayor Brown questioned whether the City ever requested bids for these services. City Manager Wright stated that the City had in the past; but not for the last several years.

9. **GRANT TO THE LUFKIN FIRE DEPARTMENT IN THE AMOUNT OF \$540 FROM THE TEXAS A&M FOREST SERVICE TEXAS INTRASTATE FIRE MUTUAL AID SYSTEM (TIFMAS) GRANT ASSISTANCE PROGRAM AND A RESOLUTION AUTHORIZING BUDGET AMENDMENT NO. 4 APPROPRIATING THE FUNDING - APPROVED**

City Manager Wright stated the Lufkin Fire Department had recently received a grant from the Texas Forest Service in the amount of \$540 to be used to fund wildland fire training activities. City Manager Wright concluded that Staff recommended acceptance of the grant and approval of a Resolution authorizing Budget Amendment No. 4 which appropriated the funding.

Councilmember Lynn Torres moved to approve the acceptance of the grant and resolution as presented. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was record

10. **PURCHASE OF A CHEVROLET C3500/FRAZER AMBULANCE REMOUNT IN THE AMOUNT OF \$119,350 FROM KNAPP CHEVROLET – APPROVED**

City Manager Wright stated the Amortization Schedule for the 2015 Fiscal Year included the replacement of one of the City's ambulance units. City Manager Wright continued that this would be a remount; a new chassis would be purchased and the existing ambulance box would be refurbished and remounted on the new chassis. City Manager Wright continued that pricing had been secured in the amount of \$119,350 and Staff recommended approval. Councilmember Lynn Torres confirmed the correct purchase amount due to an error in the packet information. Councilmember Sarah Murray questioned where Knapp Chevrolet was located and if local sources were contacted. City Manager Wright stated that Knapp was one of the few providers of this equipment; none of which were local vendors.

Councilmember Lynn Torres moved to approve the purchase of the ambulance remount. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

11. **PURCHASE OF A JOHN DEERE 328E SKID STEER IN THE AMOUNT OF \$42,695.84 FOR THE WATER AND SEWER DEPARTMENT AND A JOHN**

DEERE 324K WHEEL LOADER IN THE AMOUNT OF \$94,654.20 FOR THE SOLID WASTE/RECYCLING DEPARTMENT FROM JOHN DEERE SHARED SERVICES – APPROVED

City Manager Wright stated that this equipment was also included in the Amortization Schedule and that the existing skid steer would be transferred to the Zoo to replace a forklift that needed to be replaced. City Manager Wright stated that the wheel loader was used to move and load material at the Recycling Center. City Manager Wright continued that pricing had been obtained in the amount of \$42,695.84 for the purchase of the skid steer and \$94,654.20 for the wheel loader through the Texas Association of School Boards from John Deere Shared Shared Services. City Manager Wright concluded that Staff approve the purchase of this equipment in the total amount of \$137,350.04. Councilmember Lynn Torres commented on the cooperation between entities to obtain the best price for the equipment.

Councilmember Lynn Torres moved to approve the equipment purchases as presented. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was recorded.

12. PURCHASE OF THREE (3) BACKHOES IN THE AMOUNT OF \$282,085.44 FROM DOGGETT MACHINERY SERVICES FOR THE WATER AND SEWER DEPARTMENT – APPROVED

City Manager Wright stated that there were three (3) backhoes scheduled for replacement; two (2) John Deere 310SL models; one with a loader coupler and one (1) John Deere 410L Backhoe for a total purchase price of \$282,085.44 to be purchased through the Texas Association of School Boards from Doggett Machinery.

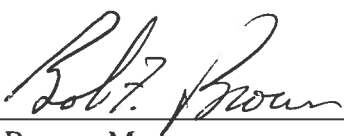
Councilmember Sarah Murray moved to approve the purchase of three (3) backhoes. Councilmember Mark Hicks questioned the age of the backhoes being replaced. Assistant City Manager Steve Floyd stated that they were typically six (6) years old and replaced prior to being past their useful life in order to receive a good return when the equipment is auctioned. Councilmember Rocky Thigpen questioned how many backhoes each Department had. Discussion ensued regarding the number of backhoes, their condition and their use within the City between Staff and Councilmember Rocky Thigpen.

Councilmember Lynn Torres seconded the previous motion and a unanimous vote to approve was recorded.

13. ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCILMEMBERS, AND STAFF

City Manager Wright detailed the various upcoming City sponsored and community events.

14. There being no more business to address the meeting was adjourned at 5:54 p.m.



Bob F. Brown, Mayor

ATTEST:



Kara Atwood, City Secretary

